



## AITKIN COUNTY BOARD OF COMMISSIONERS

May 27, 2025

9:00 a.m.

Government Center Board Room

### Regular Session Minutes

#### 1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

A moment of silence for all fallen warriors.

#### 1.B PLEDGE OF ALLEGIANCE

#### 1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

#### 1.D Citizens Public Comment - None

#### 2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Laurie Westerlund

##### A) Correspondence File-

May 13, 2025 - May 26, 2025

##### B) Approve County Board Minutes-

May 13, 2025

##### C) Approve Electronic Funds Transfers

Total	\$1,020,847.77
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##### D) Approve Auditor Vouchers-

Auditor Warrants - HHS 05.09.25

HHS	\$43,164.42					Total	\$43,164.42
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##### E) Approve Manual Warrants/Voids/Corrections-

ELAN 05.08.25

General	\$5,339.94					Total	\$5,339.94
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##### F) Approve Auditor Vouchers-

Auditor Warrant - R&B 05.16.25

R&B	\$4,702.39					Total	\$4,702.39
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##### G) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - HHS 05.14.25

HHS	\$466.17					Total	\$466.17
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**H) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 05.15.25

General	\$1,081.21	State	\$63,997.11	Taxes	\$1,400.37	LLCC	\$306.81
Parks	\$100.00					<b>Total</b>	\$66,885.50

**I) Approve Auditor Vouchers-**

Auditor Warrants - HHS 05.16.25

HHS	\$74,286.67					<b>Total</b>	\$74,286.67
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**J) Approve-**

Approve PERA Phased Retirement Option (PRO) Agreement

**K) Adopt Resolution-**

Holzer Corrected Residential Road Easement

**L) Approve-**

LLCC LED Retrofit Loan

**M) Adopt Resolution-**

LG220 Application for Exempt Gambling - Aitkin County Pheasants Forever

**N) Approve Commissioner's Vouchers**

Commissioner Warrants 05.23.25

General	\$88,904.60	Reserves	\$47,725.26	R&B	\$152,692.91	HHS	\$1,602.86
Trust	\$7,211.89	Forest	\$5,872.92	Taxes	\$44.00	LLCC	\$25,150.80
Parks	\$1,111.14	COVID	\$9,093.86			<b>Total</b>	\$339,410.24

**O) Adopt Resolution-**

Search &amp; Rescue Donation - Seavey Township

**P) Adopt Resolution-**

Award Contract 202510

**Q) Adopt Resolution-**

Award Contract 202511

**R) Approve-**

Equipment Purchase - Public Health Audio/Video/Phone Equipment

**S) Approve-**

HOPE Opioid Funding Request

**T) Information Only**

County Administrator Recruitment Update

## Regular Agenda

3A Dennis Thompson – Land Commissioner

**Motion to:**

Adopt Resolution - Set date for public hearing on Pine Knoll public water access

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Michael Kearney

Aitkin County Government Center Board Room on June 24, 2025 at 9:30am

4A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Approve Request for New Public Hearing Date for Septic Ordinance Amendments

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Bret Sample

Aitkin County Government Center Board Room on June 24, 2025 at 10:00am

5A Kelli Crowther – Public Health Nurse

**Discussion Item**

Annual Aitkin County Opioid Settlement Update at 9:15am

**RESULT: DISCUSSION ITEM****MOVER:****SECONDER:**

6A Jim Bright – Facilities Coordinator and Sarah Pratt - H&HS Director

**Discussion Item**

HHS Temporary Relocation Plan - Discussion Item

**RESULT:** DISCUSSION ITEM

**MOVER:**

**SECONDER:**

7A Sarah Pratt – Health & Human Services Director

**Motion to:**

Approve New Postage Machine Lease

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

8A Mark Jeffers

County/Administration related Updates

Legislative editorial distributed, Reminders for District 1 Meeting on June 18th and tomorrow's Economic Development Committee, County Administrator Recruitment update is item 2T on Consent Agenda

9A Board of Commissioners

Commissioner Committee Reports

Lakes & Pines, Facilities, Planning Commission, Arrowhead Counties Association, Arrowhead Economic Opportunity Agency, Mississippi Headwaters Board, Budget Committee, Personnel Committee, Aitkin Airport

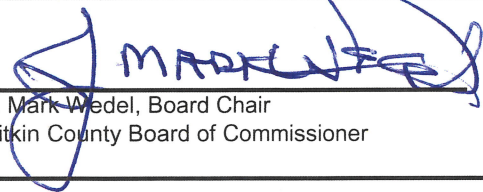
**Motion to Adjourn**

Motion made at 10:04 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** Tuesday, June 10, 2025

  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

John Welle

Digitally signed by John Welle  
Date: 2025.06.11 06:16:08 -05'00'

John Welle  
County Engineer